



MELTONCOMPUTERS

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SYSTEMS - LAPTOPS - REPAIRS - DATA RECOVERY - REFURBISHED - CLEANUPS
Telephone : 01664 500350 - E-Mail : info@meltoncomputers.co.uk

BACKUP DETAILS

The following procedure below has been implemented to ensure you have multiple backups of your data both on and off site:

Portable backup drives are backed up on a Monday, Wednesday and Friday plus one monthly backup all stored in a fireproof safe on site.

One drive is backed up on a Thursday and is then taken off site with Robert and stored off site until the following Thursday.

As well as these external backups there is also an internal backup that runs on the server PC internally so that in the event of the main drive failing it can be switched quickly to the other internal drive to prevent down time. A further internal backup also automatically runs to a server backup on the opposite side of the yard in case of fire etc in the main office.

Sage and database backups are also carried out separately to USB Flash drives which are again stored in the fireproof safe.

6 Monthly checks are made on all of your drives for errors and backup issues by Melton Computers.

Should you require any further information please contact me on the number or email above.

Barrie Roberts.
Site Engineer.